

CUSTOMIZED TRAINING PROGRAM

MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT

PURPOSE

Provide assistance to Missouri employers for the training and retraining of new and existing employees.

HOW THE PROGRAM WORKS

The Department of Economic Development through the Division of Workforce Development operates the program in cooperation with the Department of Elementary and Secondary Education. Missouri employers may apply for On-the-Job Training, Classroom Training or a combination of the two.

?? On-the-Job Training helps to reduce the cost of production loss associated with training new employees. On-the-Job Training is for companies creating new jobs in the state. The program provides a fifty percent wage reimbursement for new employees in selected occupations for their first several weeks on the job. Companies provide training to the new employees on an individualized basis while making a product. The length of training is tied to the skill level required and the time needed for the new employee to become productive.

?? Classroom Training provides funding for employers training new or existing employees in a classroom setting. Assistance may be available for training costs such as curriculum development, instructional salaries, and training materials. Local education agencies, private vendors, or company personnel may provide the training.

ELIGIBLE APPLICANTS

Missouri companies providing permanent, full-time employment to Missouri residents if the company is:

?? creating new jobs in the state above their peak employment level in the past year; or

?? retraining existing employees as a result of a substantial new capital investment in manufacturing.

APPLICATION PROCEDURE

Missouri employers should submit an Employer Request for Training 30 days prior to the start date of training or hiring. The Customized Training staff will review the application and notify the employer of the final decision.

SPECIAL PROGRAM REQUIREMENTS

Funding amounts are approved on an individual basis. Some occupations and industries may not be eligible for this program and minimum wage rates apply.

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